

Coast Capital Savings Community Investment Grants for Youth

2018 Grant Application Form Preview – Step 2 (Full Application)

Request Profile

1. We know it can be challenging to tell the full story of your program and highlight all of its merits in a purely text-based application form, and since it's impossible for us to meet with every organization applying for funding, you can share a YouTube video link as a supplement to your written application.

The videos don't have to be a professional production: they can be a pre-existing video about your program, or a private link to a personal message from you describing your program. The videos don't have to be fancy, but ideally should be no more than 3 minutes in length.

Would you like to share a video link about your program?

Request Details

2. What is your organization's track record with this type of project/program? Please describe the history and levels of success to date (in 750 characters or less).
3. Describe the capability of your organization/staff/volunteers to conduct the project/program and note special knowledge, skills and qualifications that will be involved (in 750 characters or less)?
4. Please list all collaborating community groups, agencies, stakeholders and individuals involved with the project and their roles (in 750 characters or less).
5. Please provide a detailed activity plan including timeline and deliverables. Outline the activities you will be undertaking and tell us what will happen, when will it happen, who is responsible and who will participate for each of them (in 1500 characters or less).
6. What would be the impact on the community if this project/program did not proceed (in 750 characters or less)?
7. Are other organizations doing something similar? If so what value does your project add (in 750 characters or less)?
8. How will your organization measure the results of your project/program? Please identify up to three indicators you will track to measure success (in 750 characters or less).
9. Coast Capital Savings funded events will require the completion of a final report survey (which will be emailed to your attention within 30 days after the event occurs). The survey will request you to provide a demographic breakdown (estimates are acceptable) of the program participants (Youth 13 – 15 yrs, Youth 16 – 18, Youth 19 - 24 yrs, Youth 25 – 29 yrs); report on the activities delivered as compared to those described in this application; provide an overview of the outcomes of the program as measured by the indicators you listed above; and provide a financial report for the program.

Please indicate that you are able to provide this reporting should you be successful in receiving funding for this event.

10. If your organization receives a grant, how do you plan to share the results with others? (examples include hosted community events, newsletter articles, publications, website articles, or other outreach activities) (in 750 characters or less).

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11. Please attach your organization's most recent audited financial statements. If not available, include a copy of your most recent unaudited financial statements. Internally prepared statements must include income statements and balance sheets for your reporting year (must be at least 12 months).

Budget Information

12. List details of the estimated EXPENSES (i.e., Human resources, supplies, materials, promotion, transportation, salaries, facilities, accounting, evaluation, etc.). You are allowed to pro-rate your overhead costs that will be a required part of your project. You must clearly identify which areas the contribution from Coast Capital Savings would be used.
13. Please list the REVENUES associated with your project. Specify the details of each revenue source on a separate line. If the revenue is a financial contribution, enter its amount. If it is an in-kind contribution, provide a short description. In the right hand column, specify whether the funds are potential or confirmed.

Support Letters

14. Please upload two or more letter of support for this project/program and any other information you wish to share with our reviewers.